



Prairie Fire Farm **Board Meeting** MINUTES

01/11/22 | 7:40 pm | Meeting called to order by Lesley Darrin

In Attendance (Board)

Joan Smith, Kathy Graham, Elena Esposito Swinson, Megan Good, Lesley Darrin, Barb Steele, Pam Leary

In Attendance (Others)

Liz Grubb, Lisa Lehr, Cassie Reifsnnyder, Hannah Bennett, Emily Twilley-Selvey (Executive Director)

Approval of Minutes

Adoption of the November 16, 2021 Minutes.

- Everyone had the minutes in advance to review; no corrections or questions. Kathy made a motion to adopt the minutes, Lesley 2nd. All approved.

Reclaiming the Reins

- Meeting held on 1/4/22
- Standing meetings for entire year; first Tue of every month discussed at previous meetings; meetings posted on website are bi-monthly
- Emily unable to attend due to surgery (first meeting missed)
- Emily will review minutes & provide an update in FB Board Group
- Next board meeting *should* be 2/4/22 – PFF board members are encouraged to attend (public forum)

Past Events

Hershey Christmas Tree Lighting Event w/Minis (12/4/21)

- Photo ops on decorated bench
- Very well-received; positive feedback from organizers

Future Events

Bowling Event

- Feb 13, from 3 to 5
- Emily – prefer to keep electronic and assign tickets that way; ticket link in Paypal; will attempt in the next day or two; if not, Lesley will drop tickets at barn
- Food/Beverages for event
 - o Barb – Chili (ground chicken/turkey & will be GF)
 - o Kathy – Beef meatballs
 - o Elena – Mac n Cheese
 - o Joan – Cornpone & Veggie Tray

- Megan – Drinks, Cheese & Meat Tray
- Mammy – Deserts
- Lesley – Dips & Chips
- Paper products from barn house
- Lisa – Spinach Salad
- Missing from list... Pam!

Clinic & PR Event w/Boyd

- Spring 2022

Motorcycle Ride

- May 2022
- Emily updated charity ride w/Save-the-date
- Board members distribute
- **Lesley – Will drop off event cards at the barn**

Grants Update

- \$1000 Supporting Paws for general operations
- \$1000 Martin Sacks Memorial Farms (TFEC) to fund open house event for Harrisburg disadvantaged youth
 - Lesley – Has someone in Steelton we should be able to partner with
 - **May be restrictive to Harrisburg – Megan will check**
- \$700 Hugs & Kisses Animal Fund for hay and grain
- \$300,000 Redevelopment Assistance Capital Program (RACP) toward new barn

Operations Update

- RACP
 - Need to submit application within 6 months and follow their rules to receive the funds
 - Draw-down system from the builder
 - Hold on beginning anything until app process complete (no demo or build)
 - OK to go ahead on capital fund campaign
- Donation of Mondavi (Momo)
 - Momo's owners love the farm and want to ensure Momo's future at PFF as they are downsizing and dealing w/health issues
 - Lesley – Sending donation application this week w/pledge agreement attached
 - They'll pledge a minimum monthly donation (\$250/mo.) for the next two years toward Momo; will also give other donations here and there. Possible extension after 2 years.
 - Very easy to take to events and will have no problem getting another ½ sponsorship.
 - He wouldn't be eligible for adoption until the 2 years is up.
 - Will include transfer of ownership and Gypsy Vanner passport.
 - Emily – Will get him valued in the next two months for his file and/or look into the value shown on the passport.
 - VOTE on accepting donation: Megan moved; Pam seconded... nobody opposed

- Lesley hoping to start coming back to help with barn duties in February; will try to get out more before then to do light tasks.

Junior Team

- No new business
- Megan – can we incorporate Junior team into assisting with events (charity ride)
 - o Emily – we can have them assist with a kid’s table and help with other fundraisers

Old Business

- People we sent glasses to, finally got confirmation they received. Niko’s mom was very happy with hers; Malcom’s mom also loved hers.
- Discussed gift for Mel.

Fundraisers

Poinsettias

- Didn’t sell many
- Emily’s Ice-punch plants all died within 2 days
- Megan – they said that crop had issues and will probably be a couple years before it comes back
- Planters were beautiful
- Liz – Mother’s Day similar issue where something different was provided then what was ordered.
- Only sold about 40 plants total

Hershey Christmas Tree Lighting

- \$261
- Had people respond to our page with photos.

New Business & Miscellaneous

Documentation of Minutes – Public Access

- **Lesley will upload minutes to website to get the website current**

Website

- **Lesley to schedule meeting with web developer to show us how to update the website**

Sponsorships & Adoptions

- Barb documented FB chat around Rian/Tango, Liz/Jake and Caspian
- Will review at next meeting (**Barb to send notes with today’s minutes**)

Mission Statement Updates

- Review at next meeting; can change prior to tax return submission

Next Meeting

Meeting Adjourned at 9:38 by Lesley.