



Prairie Fire Farms **Board Meeting** MINUTES

06/07/2022 | 7:30 pm | Meeting called to order at 7:43 pm by Megan Good

In Attendance (Board)

Board Members Present: **Kathy Graham, Elena Swinson, Joan Smith, Megan Good, Lesley Darrin, Lisa Lehr**

In Attendance (Others)

Liz Grubb, Amanda Williams, Emily Twilley-Selvey, Executive Director

PFF Junior Team

- Next Jr Team meeting a safety day at the barn; someone teaching CPR and/or Fire Extinguisher training and barn safety.
 - o Sat. 7/30 or Sat. 8/6; late afternoon to early evening. If everyone is ok, will pick one of the dates.
 - o **August 6th**
 - o Kaydence will send out the date and work on lining up teachable items
 - o Should be either CPR or Fire Extinguisher plus barn safety (should open to all of PFF if it's not just barn safety)
 - o Extinguishers are in the garage and in the barn office (location should be part of the training)
 - o Open event for community
 - o Joan – suggest Girl Scouts coming out could attend this (Emily has mentioned Jr team; CeCe creates Jr. team emails and can be sent to Girl Scouts)
- Discounted Hershey Park Passes
 - o Summer fun event for Junior team
 - o Not sure who brought up getting the passes
 - Lesley – probably one of the moms who was at the Jr. Team brainstorming
 - **Emily will ask CeCe to put a note out to ask who could get discounted Hershey Park tickets**

Past Events

- Laura Killian Visit (May 27-29)
 - o Went well; a lot of positives
 - o Needed—helps hold accountability for everyone involved
 - o Had a few new kids ride
- Susquehanna Valley Harley-Davidson Open House (June 40)
 - o Very hot; not a ton of people there
 - o More at Bike Night in May, but steady flow for a while
 - o Most everyone had already heard about the event and were planning to attend
 - o One more Bike Night Thursday night
 - o ***Next year, ride followed by Bike Night event**

- Emily at SVHD liked that idea; we could have contests
- CATRA hasn't had their ride yet; they're going to be at bike night

Future Events

- Milton Hershey Day of Service – Thursday June 9 – 10:00 am – 1:30 pm (including lunch)
 - 9th to 11th Grade (15 to 17 years old); about 30 kids
 - Emily will be there; need someone two more people to help facilitate (**Lesley will post on Operations**)
 - Cleaning out turnout sheds (with wheelbarrows)
 - List of ideas from last board meeting
 - Weeding
 - Washing windows
 - Sponge & water, then go through with Vinegar, water, baking soda and newspaper
 - Raking aisle
 - Cleaning out turnout sheds (with wheelbarrows) and spreading hay inside them as bedding (Kaydence can drop bails to each turn-out shed)
 - Dig a hole for the tree?
 - Lesley can email them information on what to bring and make them aware of the weather (rain possible)
 - Gloves (there are some in the office; shelf in copy paper box)
 - Flat shovels & rakes
- Motorcycle Ride – June 12 – 9 AM – 3 PM
 - Lesley will post reminder on Operations page
 - **BE AT SVHD AT 8 AM**; wear PFF volunteer shirts or past-year ride shirts (Lesley will bring some extras)
 - Registration at 9 AM; Kickstands up at 10:30 AM; Event ends at 3
 - Minis coming after registration
 - Canopies – bring to barn by Saturday afternoon; make sure names are on them
 - Food truck coming
 - Musician secured to play that day
 - Kathy sent email to ask Flinchy's for water donation
 - Day-of Tasks:
 - Set-up/Misc – Barb and Matt (until noon)
 - Registration – Megan and Joan
 - Minis – Cece, Caroline and KMae (help with getting horses in, then get minis ready to leave around 10:30 to head to HD)
 - Tattoo station and face painting – Elena (tattoos)
 - Face Painting - Amanda ? (still need some help)
 - Beverages – Matt McC.
 - Changed it up to mixed drinks after watching what Graystone served most of
 - Beer/Liquor crowd (not wine)
 - His/hers – BB's choice (selzer w/Tequila or Vodka, basil) and Earl's choice (captain/coke, jack/coke or diet/coke), Billy's choice non-alcoholic Arnold Palmer. 9oz glasses for a small taste
 - Still getting beer from Englewood and Rubber Soul

- Pint glasses to sell
 - Barn tours to be decided that day, depending on the # of people
 - T-shirts and patches – Liz
 - Barn tasks (if needed) – Kathy / Cindy? – **Lesley to post need for help with barn chores**
 - Games – cornhole, ladder golf, etc.
 - Will need clean-up help at 3 PM
- PFF/WHOA Summer Camps
 - Youth Summer Camp – June 13-17 – Ages 6-10
 - Teen Summer Camp – June 20-24 – Ages 11-16
 - Prep to Summer Camp – June 28-30 – Ages 4-5
 - Summer Rider Intensive Camps – July 11-15, July 18-22, July 25-29
 - Bike a Better Path at Friendship Center – June 25 – 11 AM – 3 PM
 - Confirmed shaded, grassy area for minis
 - PFF arrive prior to start; done by 1 if too hot
 - Need to meet ahead to make sure space includes parking for truck/trailer (use as back drop) – **Amanda will email to confirm and share map w/Emily**
 - Bag Lady Sue Event – November 5 – TIME TBD
 - Calendar holds:
 - Hope Springs Farm visits – June 3, 6, 17, 20
 - Vista Autism Services visits – Wednesday and Friday afternoons when weather is nice
 - Boyd Martin event – TBD
 - TFEC Open House – TBD
 - Market on Chocolate – July 2 and September 3
 - New Bloomfield pony ride – October 1
 - Fall Adopt-a-Highway clean-up – TBD
 - Barnsgiving – November 13

Grants Update

- Natalie Furnace Grant – didn't get this year (will try again next year)

Operations Update

- Front Entrance Damage:
 - Received \$; excavation done and pine tree taken down
 - Will fill and seed either in next week or Fall (if it gets too hot to seed it)
 - Liz – saw someone do a U-turn with trailer the other day; can we put up a “no U-Turn” sign?
 - Emily will need to look at where to put something; don't want to discourage people coming to the barn, but agree there's a need for something
 - Automated gates should help to deter some of that

Old Business

- Camp Hill Girl Scouts and Mel Packer Rugby Team Community Service
 - o Started last Sunday; got a lot done behind girls' pasture for trail ride area
 - o Also building a bench
 - o Emily – need someone to come out to spray down in between with weed killer; put something out to one of the community service volunteers. Maybe helping with weed whacking also.
- New PFF Logo
 - o Final version
 - o Talked about rolling out the new log in the Fall or New Year after one more lot with the old log
 - o Give Jr Team their logo now
 - o Elena made a motion to approve logos; Lesley seconded; all in favor; none opposed
 - o **Megan will get a test print of the new logo on one of the can-style glasses**
 - o Emily will get new stitching done and then will send options for a shirt for each board member so that we have some test stitches done for roll-out
- John Deere Tractor
 - o Sold/it was picked up
 - o John facilitated the sale; knows we were planning to set aside and then to sell Polaris and get something better; feel like we should give him some sort of finders' fee (10%)?
 - o Donates 90% of his time and just charges for parts or when he must be reimbursed for gas for the truck being used
 - o Barb motioned to give him 10%; Elena seconded; all in favor-none opposed
- Race Association Trailers being stored (monthly fee)
- Controlled burn
 - o Went well; they used for training—ok with thank you post on Social Media

Fundraisers

- Paint & Sip Fundraiser – no update
 - o American Legion Linglestown has a room that they use and a contact for these events; Emily just needs to reach out to Michelle there for more information
 - o **Emily will get Michelle's information and provide to Barb**
 - o **Barb can provide dates in board group initially**
- Bingo at Grantville – no update
- Glassware Sale
 - o Existing PFF Logo in clothes and glasses now and another one in the winter?
 - o Lesley – suggest rolling out new logo in the Fall; another sale now with regular items; save the new items for the new log in the Fall. Also take the Champagne flutes off. Pint, Rocks, Coffee Mug and Wine now—last chance with old log, new log rolling out in the Fall.
 - o Run the sale last week in July—Christmas in July?
 - o **Megan will check on timing for July sale/early August delivery**
- Smaller Fundraiser Ideas:
 - o Dog water containers ordered with ride logo on them; not in yet, but Lesley following up
- Flower sale
 - o Do we keep both mums and poinsettias? **Megan will look at notes and follow-up in board chat**
 - o Low level of coordination

New Business & Miscellaneous

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Other

Meeting Adjourned at 9:08 PM by Megan Good